

How To Submit a Payment to PBGC

My Plan Administration Account (My PAA)

Last Updated: May 06, 2024





Step-by-Step Instructions

PBGC

How to Submit a Payment

Login

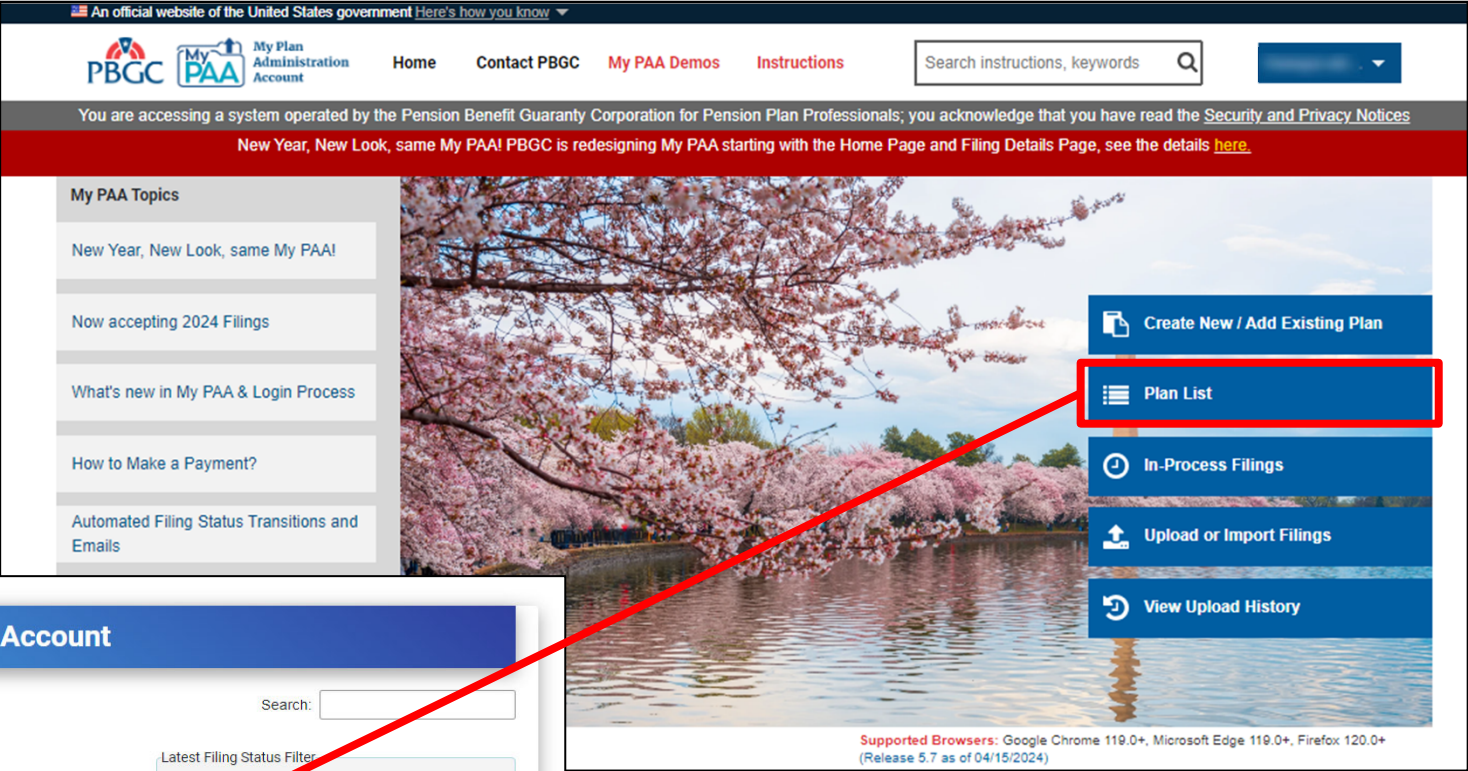
- From the Home Page, click on the “My PAA Login” button to log in.
- You will need to log in to your Login.gov account to access your My PAA account.
 - For more details and step-by-step instructions on how to access your My PAA account via Login.gov please view PBGC’s [How to Log in to My PAA Using Login.gov?](#) Published Answer.

The screenshot shows the My PAA website interface. At the top right, there is a navigation bar with a search box and a "My PAA LOGIN" button highlighted with a red box. Below the navigation bar, a message states: "You are accessing a system operated by the Pension Benefit Guaranty Corporation; you acknowledge that you have read the Security and Privacy Notices". A modal window titled "Please log in to continue" is displayed in the center. The modal contains the following text: "The PBGC has modified My PAA so that users will now log in to My PAA via Login.gov, a secure sign in service used by the public to sign in to participating government agencies. You will no longer be able to access your My PAA account via your old credentials (i.e., username and password), so if you don't already have a Login.gov account please create one to access your My Account." Below this, it says: "If you are new to My PAA or have been invited by another practitioner, please click on the 'Sign in with Login.gov' to begin creating your My PAA account. If you need further assistance, please refer to the following demos listed below." The modal lists two demos: "My PAA Login.gov FAQ Page" and "Demo: Login to My PAA Using Login.gov". A "Sign in with LOGIN.GOV" button is highlighted with a red box and has a red arrow pointing to it from the top right. At the bottom of the modal, there is a "CANCEL" button and a "Read" button.

How to Submit a Payment

Plan List Page

- Once you have logged in, click on the “Plan List” icon or link from the Home Page.
- From the Plan List Page, hover over the Plan name and click on the “View Plan Details” link for the plan you would like to generate a payment voucher for.



Plans in your My PAA Account

Show 10 entries Search:

Latest Filing Status Filter
 Draft Upload Cancelled FILTER CLEAR

[How to Use the Plan List](#)

Create Filing	Plan ID	EIN	PN	Name	Latest Filing Update	Latest Filing ID	Latest PYC	Latest Filing Status
CREATE FILING	2420303	131311313	121	View Plan Details	12/26/2023	530890	01/01/2020	Upload Cancelled
CREATE FILING	86264	123456789	001	SPECIAL_NON-PREMIUM_TRANSACTIONS	12/18/2023	530722		Draft
CREATE FILING	2428115	335335335	111	FMS 4.2 PROD TEST CREATE	12/11/2023	499980	02/01/2023	Draft

Showing 1 to 3 of 3 entries

How to Submit a Payment

Plan Details Page

- After you have selected the appropriate plan, review all the associated filings in the Premium Filings section.
- Then click the “FILING DETAILS” button for the filing you want to submit a payment for.
 - Note: You can only make a payment for a filing if it is in “Pending Payment Info” status, and you must have the Payment Preparer role.
 - If you do not have the Payment Preparer role, please see the [“How to Manage Roles”](#) Published Answer for further details.
 - If you are making a payment outside of My PAA, you can generate a Payment Voucher by clicking on the “Payment Voucher” link.

An official website of the United States government. Here's how you know

PBGC My PAA My Plan Administration Account Home Contact PBGC My PAA Demos Instructions Search instructions, keywords

You are accessing a system operated by the Pension Benefit Guaranty Corporation for Pension Plan Professionals; you acknowledge that you have read the [Security and Privacy Notices](#).
New Year, New Look, same My PAA! PBGC is redesigning My PAA starting with the Home Page and Filing Details Page, see the details [here](#).

Return to Plan List
Plan Details Page

Plan Name: MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN Plan ID: 2420303 Plan Status: Active EIN: 131311313 PN: 121 Effective Date: 04/24/2021 Plan Sponsor: test

Create Filing Submit Request Manage Roles Payment Voucher Account History
View Request Status View Correspondence

Premium Filings Team Members Admin/Contact Details

Premium Filings

The table below lists all premium filings for this Plan (EIN/PN). To navigate to the Filing Details page for a specific filing, place your cursor over the desired Filing ID and select the Filing Details button. To view/print a PDF version of your filing, select the Filing Receipt button for the appropriate row. To amend a previously submitted filing, select the Amend button for the appropriate row.

Show 10 entries Search:

Filing ID	PYC	Submit Date	Status	Action	View PDF
505200			Draft	Filing Details	Filing Receipt
505199	01/01/2020		Pending Actuary Approval	Filing Details	Filing Receipt
505198	01/01/2024		Pending Admin Approval	Filing Details	Filing Receipt
505197	01/01/2023		Pending Payment Info	Filing Details	Filing Receipt
505192	01/01/2023	04/23/2024	Submitted/Successfully Processed	Amend	Filing Receipt
505189	08/01/2023	04/26/2024	Submitted	Amend	Filing Receipt

How to Submit a Payment

Plan Details and Filing Details Page

- Click on the “Select Payment Option” button.

An official website of the United States government [Here's how you know](#)

PBGC My PAA My Plan Administration Account Home Contact PBGC My PAA Demos Instructions Search instructions, keywords

You are accessing a system operated by the Pension Benefit Guaranty Corporation for Pension Plan Professionals; you acknowledge that you have read the [Security and Privacy Notices](#)

New Year, New Look, same My PAA! PBGC is redesigning My PAA starting with the Home Page and Filing Details Page, see the details [here](#).

[Return to Plan Details](#)

Filing Details Page

Plan Name:	Plan ID:	Plan Status:	EIN:	PN:	Effective Date:	Plan Sponsor:
MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN	2420303	Active	131311313	121	04/24/2021	test

Filing Progress: **PENDING PAYMENT INFO**

- Draft Started
First Last Name
04/26/2024 08:46 AM EDT
- Draft Completion
First Last Name
04/26/2024 08:46 AM EDT
[Edit Draft](#)
- Payment Option Selection**
[Select Payment Option](#)
- Administrator Certification
- Filing Submission to PBGC

Filing Details

Filing ID	PYC	Amount Due	Submitted Date
505197	01/01/2023	\$ 11,520.00	__/__/

This premium filing is currently in **PENDING PAYMENT INFO** status. A payment option must be selected to proceed. As the Payment Preparer, select the **SELECT PAYMENT OPTION** button to indicate a payment option for this filing, including choosing to pay outside of My PAA. As the Filing Preparer, select the **EDIT DRAFT** button to edit the filing data. Please note, this action will revert the filing's status back to Draft and any completed certifications will be removed. If you do not have the roles listed above and would like to request them, please see instructions on [How to Manage Roles](#).

- [Filing Summary](#)
- [Filing Receipt](#)
- [Payment Voucher](#)
- [Cancel Filing](#)

How to Submit a Payment

Submit a Payment Page

- There are two different payment options available to the Payment Preparer
 - Pay Within My PAA: Enter your banking information online and authorize PBGC to deduct the specified amount from your ACH account. This transaction will occur once the Comprehensive Premium Filing is submitted
 - Pay Outside My PAA: Elect to making a payment to PBGC via Pay.Gov, EFT or paper check.

Home Page Ask a Question Search... johndoe@t...

Payment Methods

Submit a Payment

Published 06/02/2020 10:29 AM | Updated 03/01/2021 11:02 AM

Select Payment Option

Select Payment Option

Comprehensive Filing for Plan Year Commencing 01/01/2019
Test Plan - 111111111 / 111

Please select one of the following payment options:

Pay Within My PAA - I wish to pay online via My PAA and authorize PBGC to deduct an amount I authorize from an ACH account once this filing is submitted.

Pay Outside My PAA - I wish to submit my filing without making an online payment via My PAA (external options include Pay.gov, paper check or EFT).

Cancel Next

How to Submit a Payment

Submit a Payment Within My PAA

- The Flat-rate Premium, Premium Credit and Premium Amount Due will be displayed as calculated on the Comprehensive Premium Filing
- The following fields are required before proceeding:
 - Payment Amount (numeric value only)
 - Account Holder Name
 - Account Type (Checking or Savings)
 - Routing Number (must be 9 digits)
 - Confirm Routing Number
 - Bank Account Number (minimum 3 digits)
 - Confirm Bank Account Number
 - Bank Name
- Bank Name will automatically be generated based on the Routing number. If not generated, the field is displayed for data entry
- Once all fields have been completed, and the authorize banking transaction checkbox has been selected, click the “Next” button to proceed to the Summary Page.

Home Page Ask a Question Search... johndoe@t...

Payment Methods

Submit a Payment

Published 06/02/2020 10:29 AM | Updated 03/01/2021 11:02 AM

Select Payment Option Authorize My PAA ACH Payment

Authorize My PAA ACH Payment

Comprehensive Filing for Plan Year Commencing 01/01/2019
Test Plan - 111111111 / 111

Flat-rate Premium:	\$29,920.00
Premium Credit:	\$0.00
Premium Amount Due:	\$29,920.00

Payment Amount:

Important: Please be sure your account does not have an "ACH Debit Block." If your account has an "ACH Debit Block," please provide the PBGC Company ID "1601000606" to your financial institution before you submit your payment so they may authorize PBGC to debit our account. Without this authorization, your financial institution may reject the processing of your payment. A Debit Block is the most common reason for failed ACH payments.

Account Holder Name:

Select Account Type: Checking Savings

Routing Number:

Confirm Routing Number:

Account Number:

Confirm Account Number:

I authorize to have my bank account electronically debited for the Payment Amount.

Back Next

How to Submit a Payment

Submit a Payment Within My PAA

- A Payment Summary will be displayed to allow you to ensure the information provided on the previous screen is accurate.
 - If the payment information is incorrect, click the “Back” button to return to the previous screen and make the appropriate changes.
 - If the payment information is correct, click the ‘Next’ button to display a list of filing team members with the required role to complete the next action for the filing.
 - For more details and step-by-step instructions on how route a filing view PBGC’s [How to Route a Filing to the Appropriate Team Member for Action](#) Published Answer.
 - Enter your Secret Answer to the Secret Question and click the “Authorize Payment” button.
- Once you authorize the payment, note that funds will not be deducted from your account until the filing has been submitted (i.e., after the Plan Admin/Plan Admin Rep has approved both the filing and payment information).

Home Page Contact PBGC My PAA Demos Instructions Search My PAA for instructions, keywords or topics

Submit a Payment

Published 06/02/2020 10:29 AM | Updated 04/27/2021 04:07 PM

Select Payment Option ✓ Authorize My PAA ACH Payment **▶** Payment Summary

Authorize My PAA ACH Payment

Comprehensive Filing for Plan Year Commencing 08/01/2022
Cobo Construction Defined Benefit Plan - 131311313 / 121

Flat-rate Premium:	\$6,160.00
Variable-rate Premium:	\$384.00
Premium Credit:	\$0.00
Premium Amount Due:	\$6,544.00
Payment Amount:	<input type="text" value="\$6,544.00"/>

Important: Please be sure your account does not have an "ACH Debit Block." If your account has an "ACH Debit Block" ID "1601000606" to your financial institution before you submit your payment so they may authorize PBGC to debit your account. If you do not have an "ACH Debit Block" authorization, your financial institution may reject the processing of your payment. A Debit Block is the most common reason for a payment rejection.

Account Holder Name:

Select Account Type: Checking Savings

Routing Number:

Confirm Routing Number:

Account Number:

Confirm Account Number:

I authorize to have my bank account electronically debited for the Payment Amount.

Back Next

Next Filing Status After Submitting Payment Information: Pending Admin Approval

The list of filing team members below have the Plan Administrator / Rep role needed for the next action for this filing. Please select who you would like to notify. Team members with a greyed out checkbox cannot be selected, as they have opted out of filing email notifications. For information about disabling email notifications, please refer to the knowledge article ["Disable Automated Filing Status Emails"](#).

Notify?	First Name	Last Name	Email Address
<input checked="" type="checkbox"/>	PBGC	EXAMPLE	pbgcexample@pbgc.gov
<input checked="" type="checkbox"/>	TEST	TEST	testtest@pbgc.gov
<input checked="" type="checkbox"/>	TEAM	MEMBER	teammeber@pbgc.gov
<input checked="" type="checkbox"/>	TEST2	TEST2	text2@pbgc.gov

As an added security precaution, enter below the answer to your Secret Question:

I understand that under the Government Paperwork Elimination Act ("GPEA") (Title XVII of Public Law No. 105-277), my answer to my secret question will be deemed the equivalent of my handwritten signature and as binding under 18 U.S.C. 1001 (dealing with false statements) as an inked signature.

Secret Question: What is your pet's name?

Secret Answer:

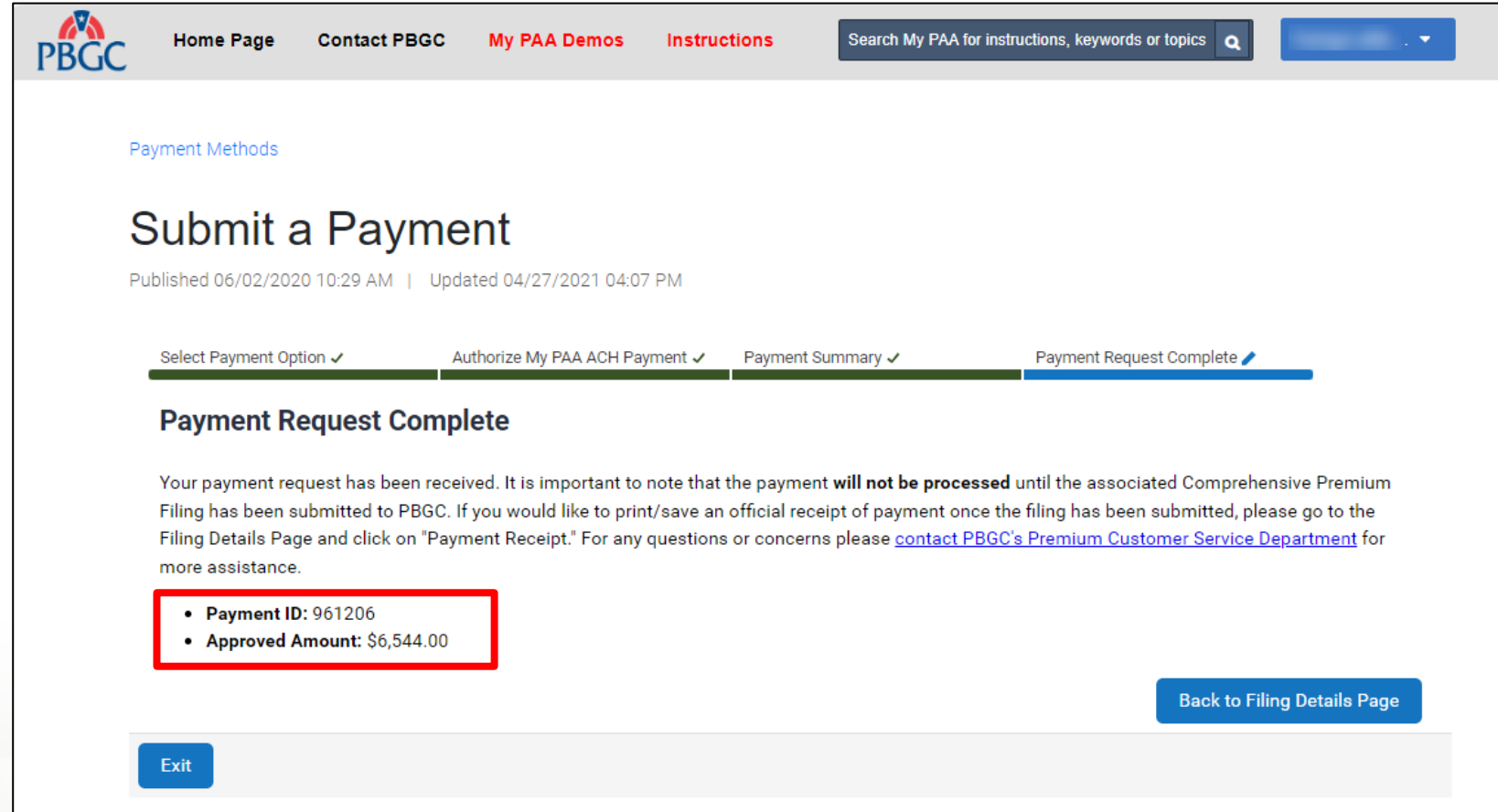
Note: The secret answer is case sensitive.

Back Authorize Payment

How to Submit a Payment

Submit a Payment Within My PAA

- A confirmation screen will appear once you have successfully authorized the funds.
 - The “Payment ID” and “Approved Amount” is displayed for reference.
- The filing status will then be changed to “Pending Admin Approval,” which you can view on the Filing Details Page.



The screenshot shows the PBGC website interface for submitting a payment. The navigation bar includes links for Home Page, Contact PBGC, My PAA Demos, and Instructions, along with a search bar. The main content area is titled 'Submit a Payment' and includes a progress bar with four steps: 'Select Payment Option', 'Authorize My PAA ACH Payment', 'Payment Summary', and 'Payment Request Complete'. The 'Payment Request Complete' step is highlighted in blue. Below the progress bar, the text reads: 'Your payment request has been received. It is important to note that the payment **will not be processed** until the associated Comprehensive Premium Filing has been submitted to PBGC. If you would like to print/save an official receipt of payment once the filing has been submitted, please go to the Filing Details Page and click on "Payment Receipt." For any questions or concerns please [contact PBGC's Premium Customer Service Department](#) for more assistance.' A red-bordered box highlights the following payment details:

- Payment ID: 961206
- Approved Amount: \$6,544.00

At the bottom of the page, there are two buttons: 'Exit' and 'Back to Filing Details Page'.

How to Submit a Payment

Submit a Payment Outside of My PAA

- You will not provide any banking information to PBGC in My PAA, rather you will confirm that you will be using an authorized payment method outside of My PAA (i.e., Pay.gov, EFT or paper check).
 - For further information and instructions on how to use the methods mentioned above, please visit PBGC's website.
- A list of Plan Administrators (PA) and Plan Administrator Reps will appear. Any PA/PA Reps that are selected will receive an automated email from My PAA indicating that their action is required on the associated filing upon clicking the "Submit" button.
 - For more details and step-by-step instructions on how route a filing view PBGC's [How to Route a Filing to the Appropriate Team Member for Action](#) Published Answer.
- Once you have confirmed this is the plan's preferred payment method, click the "Submit" button to proceed to the payment confirmation screen.

Published 06/02/2020 10:29 AM | Updated 04/27/2021 04:07 PM

Select Payment Option ✓ | Payment Summary ✎

Payment Summary

Comprehensive Filing for Plan Year Commencing 08/01/2021
- 131311313 / 121

Confirm Payment Premium Information

Below is the payment information you are submitting. If you would like to make changes to this information, click the "Back" button. Otherwise, identify who you would like to notify of the next required action for this filing and then click the "Submit" button to finalize your selection.

Payment Option: Pay Outside My PAA

Since you are choosing not to submit an ACH payment via My PAA and are choosing to make a payment outside of My PAA (via Pay.gov, paper check, or EFT), please read our full external premium payment instructions [here](#)

Next Filing Status After Submitting Payment Information: Pending Admin Approval

The list of filing team members below have the Plan Administrator / Rep role needed for the next action for this filing. Please select who you would like to notify. Team members with a greyed out checkbox cannot be selected, as they have opted out of filing email notifications. For information about disabling email notifications, please refer to the knowledge article ["Disable Automated Filing Status Emails"](#).

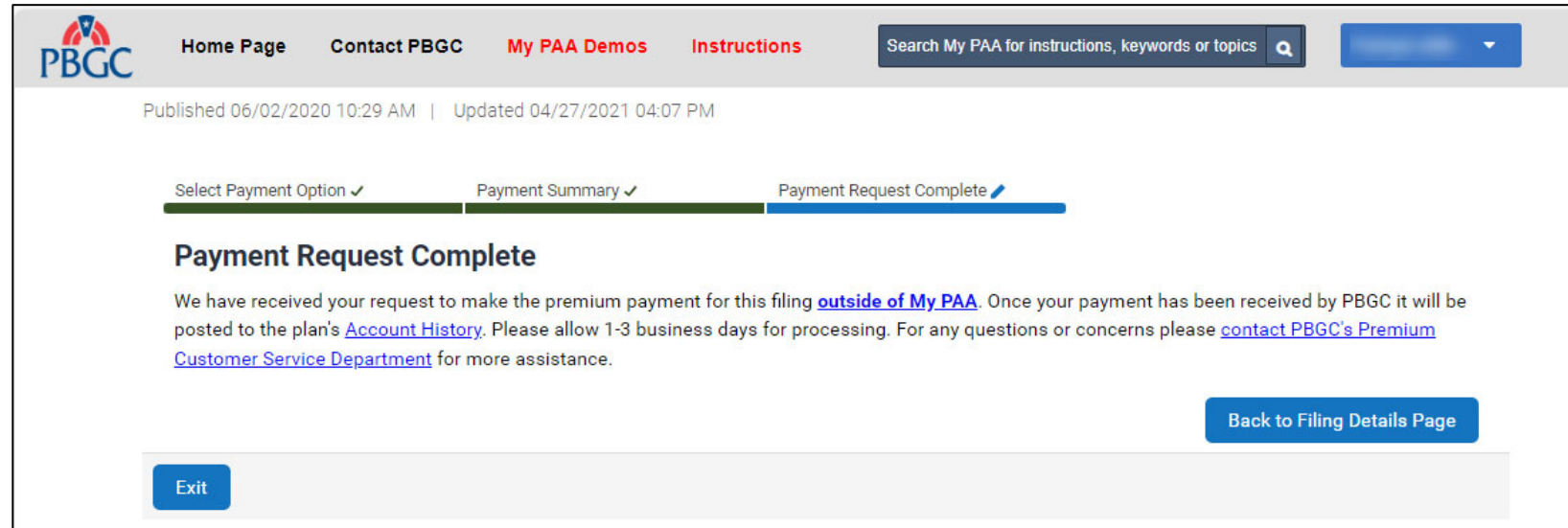
Notify?	First Name	Last Name	Email Address
<input checked="" type="checkbox"/>	PBGC	EXAMPLE	pbgcexample@pbgc.gov
<input checked="" type="checkbox"/>	TEST	TEST	testtest@pbgc.gov
<input checked="" type="checkbox"/>	TEAM	MEMBER	teammeber@pbgc.gov
<input checked="" type="checkbox"/>	TEST2	TEST2	text2@pbgc.gov

Back Submit

How to Submit a Payment

Submit a Payment Outside of My PAA

- A confirmation screen will appear once you have successfully confirmed your payment method.
- The filing status will then be changed to “Pending Admin Approval,” which you can view on the Filing Details Page.



The screenshot displays the PBGC website interface. At the top, there is a navigation bar with the PBGC logo, links for 'Home Page', 'Contact PBGC', 'My PAA Demos', and 'Instructions', a search bar, and a dropdown menu. Below the navigation bar, the page content includes a progress indicator with three steps: 'Select Payment Option' (checked), 'Payment Summary' (checked), and 'Payment Request Complete' (active). The main heading is 'Payment Request Complete'. The text below states: 'We have received your request to make the premium payment for this filing [outside of My PAA](#). Once your payment has been received by PBGC it will be posted to the plan's [Account History](#). Please allow 1-3 business days for processing. For any questions or concerns please [contact PBGC's Premium Customer Service Department](#) for more assistance.' At the bottom right, there is a button labeled 'Back to Filing Details Page'. At the bottom left, there is an 'Exit' button.

How to Submit a Payment

Payment Voucher from Plan Details Page

- As mentioned previously, if you have selected to submit the premium payment outside of My PAA but did not print the payment voucher while submitted the filing, you can access it in two locations of My PAA.
 - The Plan Details Page
 - The Filings Detail Page
- Select the “Payment Voucher” button below the Plan Information section.

The screenshot shows the My PAA Plan Details Page. At the top, there is a navigation bar with the PBGC logo, My PAA logo, and links for Home, Contact PBGC, My PAA Demos, and Instructions. A search bar is also present. Below the navigation bar, a red banner contains a message: "New Year, New Look, same My PAA! PBGC is redesigning My PAA starting with the Home Page and Filing Details Page, see the details [here](#)." The main content area is titled "Plan Details Page" and displays the following information:

Plan Name:	Plan ID:	Plan Status:	EIN:	PN:	Effective Date:	Plan Sponsor:
MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN	2420303	Active	131311313	121	04/24/2021	test

Below the information, there are several buttons: "Create Filing", "Submit Request", "Manage Roles", "Payment Voucher" (highlighted with a red box), and "Account History". There are also "View Request Status" and "View Correspondence" buttons.

At the bottom of the page, there is a "Premium Filings" section. It includes a table with the following data:

Filing ID	PYC	Submit Date	Status	Action	View PDF
505200			Draft	Filing Details	Filing Receipt
505199	01/01/2020		Pending Actuary Approval	Filing Details	Filing Receipt

How to Submit a Payment

Payment Voucher from Plan Details Page


- Once you confirm the plan information is accurate on the Payment Voucher page, click the "Generate PDF" button to produce a generic paper check voucher without the contact information.
- Input the contact information before clicking the "Generate PDF" button to produce a paper check voucher with the plan and contact information.
- Then you will be brought to the Payment Voucher page with the link to access the PDF of the payment voucher for this particular plan.

The screenshot displays the PBGC website's 'Payment Voucher' page. At the top, there is a navigation bar with links for 'Home Page', 'Contact PBGC', 'My PAA Demos', and 'Instructions', along with a search bar. The main content area is titled 'Payment Voucher' and includes a 'Payment Methods' section with a 'Plan Payment Voucher' option. Below this, a form titled 'Plan Payment Voucher' contains the following fields: Plan ID (2420303), Plan Name (MY PAA 2.0 PRO TEST PLAN), EIN (131311313), PN (121), Plan Contact Name (PBGC Example), Plan Contact Email Address (pbgcexample@pbgc.gov), and Plan Contact Phone Number ((202) 777-7777). A 'Generate PDF' button is highlighted with a red box at the bottom of the form. A red arrow points from this button to a smaller inset window that shows the 'View Payment Voucher PDF' link. The inset window also features a 'Back to Plan Details' button.

How to Submit a Payment

Payment Voucher from Plan Details Page

- It is important to note that only the plan name, EIN, PN, and contact information will be populated in the Payment Voucher PDF. Once the PDF is printed or saved/downloaded, you will be able to add the additional fields.

 Pension Benefit Guaranty Corporation

1. Make the check payable to the "Pension Benefit Guaranty Corporation".
2. Write the plan's EIN/PN and Plan Year Commencement Date on the paper check in case the check becomes separated from the voucher.
3. Enter the plan's EIN, PN, Plan Year Commencement Date (if these are not already present), and the amount of your check on this voucher.
4. Send this voucher and the check to:
 - a. The lockbox address posted on PBGC's premium payment instructions webpage if sending by overnight delivery service, or
 - b. To the following address if sending by United States Postal Service:

Pension Benefit Guaranty Corporation
P.O. Box 979120
St. Louis, MO 63197-9000

Plan Name: MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN

EIN: 131311313

PN: 121

Plan Year Commencement Date:

Plan Contact Name: PBGC Example

Plan Contact Email Address: pbgcexample@pbgc.gov

Plan Contact Phone Number: (202) 777-7777

Check Amount:

My PAA Confirmation Number:

Due Date:

*Alternatively, you also have the option to make an electronic payment on Pay.gov
The preferred Pay.gov option is fast, secure and free for premium payers!*

How to Submit a Payment

Payment Voucher from Filing Details Page

- Click on the “FILING DETAILS” button (from the Plan Details page) for the corresponding plan year/filing you would like to generate a Payment Voucher for.
- On the Filing Details Page, click on the “Payment Voucher” button.

The screenshot shows the My PAA Filing Details Page. At the top, there is a navigation bar with the PBGC logo, 'My PAA My Plan Administration Account', and links for Home, Contact PBGC, My PAA Demos, and Instructions. A search bar is also present. Below the navigation bar, a red banner contains a message: 'You are accessing a system operated by the Pension Benefit Guaranty Corporation for Pension Plan Professionals; you acknowledge that you have read the Security and Privacy Notices. New Year, New Look, same My PAA! PBGC is redesigning My PAA starting with the Home Page and Filing Details Page, see the details [here](#).'

The main content area is titled 'Return to Plan Details' and 'Filing Details Page'. It displays the following information:

Plan Name:	Plan ID:	Plan Status:	EIN:	PN:	Effective Date:	Plan Sponsor:
MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN	2420303	Active	131311313	121	04/24/2021	test

Below this information is a 'Filing Progress' section with a status of 'PENDING ADMIN APPROVAL'. The progress bar shows five steps: Draft Started, Draft Completion, Payment Option Selection, Administrator Certification, and Filing Submission to PBGC. The 'Payment Option Selection' step is currently active, with a timestamp of 04/26/2024 08:56 AM EDT. A button labeled 'Certify / Return for Edit' is visible under this step.

The 'Filing Details' section contains the following information:

Filing ID	PYC	Amount Due	Submitted Date
505198	01/01/2024	\$ 12,625.00	✓✓

Below the table, the 'Payment Option' is listed as 'Outside My PAA'. A red box highlights the 'Payment Voucher' button in the right-hand sidebar, which also includes buttons for 'Filing Summary', 'Filing Receipt', and 'Cancel Filing'.

At the bottom of the page, there is a text block providing instructions: 'This premium filing is currently in PENDING ADMIN APPROVAL status. As the Plan Administrator or Representative select the CERTIFY / RETURN FOR EDIT button to certify and submit the filing; or to return the filing to Draft or Payment status for edits. As the Filing Preparer, select the EDIT DRAFT button to edit the filing. Please note, this action will revert the filing's status back to Draft and any completed certifications will be removed, including payment details, if applicable. If you do not currently have the roles listed above and would like to request them, please see instructions on [How to Manage Roles](#).'

How to Submit a Payment

Payment Voucher from Filing Details Page

- Confirm the plan and filing information are accurate and enter the due date for the premium payment.
 - The amount to be paid will automatically default to the “Premium Amount Due,” but you can change the amount if that is not the amount being submitted with the Payment Voucher.
- Click the “Submit” button and then click on the “Payment Voucher” link on the next page.

The screenshot shows the PBGC website's 'Payment Voucher' page. The page title is 'Payment Voucher' and it includes a search bar at the top right. The main content area displays the following details:

- Plan ID:** 2420303
- Plan Name:** MY PAA 2.0 PROD CUT TEST PLAN
- EIN:** 131311313
- PN:** 121
- My PAA Confirmation Number:** 504767
- Filing PYC:** 08/01/2021
- Premium Amount Due:** \$172.00
- Plan Contact Name:** Alex Co
- Plan Contact Email Address:** mask@pbgc.gov.invalid
- Plan Contact Phone Number:** [Empty field]
- Due Date:** 12/28/2023
- Amount to be paid:** \$172.00


At the bottom of the page, there is a blue button labeled 'Generate PDF' which is highlighted with a red box. A red arrow points from this button to the 'View Payment Voucher PDF' link in the adjacent screenshot.

This inset screenshot shows the same 'Payment Voucher' page but with a different layout. It features a 'Payment Voucher' section with a checkmark and the text 'View Payment Voucher PDF'. A blue button labeled 'Back to Plan Details' is visible at the bottom right of this inset.

How to Submit a Payment

Payment Voucher from Filing Details Page

- Unlike the Payment Voucher from the Plan Details Page, all the fields will be automatically populated with the information that was confirmed on the previous pages.



1. Make the check payable to the "Pension Benefit Guaranty Corporation".

2. Write the plan's EIN/PN and Plan Year Commencement Date on the paper check in case the check becomes separated from the voucher.

3. Enter the plan's EIN, PN, Plan Year Commencement Date (if these are not already present), and the amount of your check on this voucher.

4. Send this voucher and the check to:

- a. The lockbox address posted on PBGC's premium payment instructions webpage if sending by overnight delivery service, or
- b. To the following address if sending by United States Postal Service:
**Pension Benefit Guaranty Corporation
P.O. Box 979120
St. Louis, MO 63197-9000**

Plan Name: MY PAA 2.0 PROD CUT OVER CREATE TEST PLAN

EIN: 131311313

PN: 121

Plan Year Commencement Date: 08/01/2021

Plan Contact Name: Alex Co

Plan Contact Email Address: mask@pbgc.gov.invalid

Plan Contact Phone Number:

Check Amount: \$172.00

My PAA Confirmation Number: 504767

Due Date: 12/28/2023

*Alternatively, you also have the option to make an electronic payment on Pay.gov
The preferred Pay.gov option is fast, secure and free for premium payers!*

